### Zoological Registrars Association Training Scholarship for the AZA Institutional Records Keeping Course 10-15 February 2025

The Zoological Registrars Association (ZRA) Training Scholarship awards funds to cover tuition (<u>at the AZA member Early Bird rate</u>) for the AZA Institutional Records Keeping Course. Transportation and lodging costs are not included and will be the responsibility of the recipient or the recipient's institution.

# Eligibility Requirements

- ZRA Professional or Associate member in good standing\*.
- Plan to renew ZRA membership next year.
- Employment at a zoological facility (AZA institution preferred).
- Written recommendation of supervisor.
- Signature of CEO (or equivalent signatory) on the application.
- All completed application materials, including written recommendation, must be received by the ZRA Training Committee Chair by the <u>9 September 2024</u> application deadline.

\* A member in good standing is one who is current in the payment of dues to ZRA and has not been reprimanded or censured by the Ethics Committee, or suspended or expelled from ZRA in the past three years.

## <u>Criteria</u>

- Job description
- Professional involvement and contribution in ZRA, AZA, or other professional zoological association.
- Letter of recommendation from supervisor

## Selection Process

Applications should be sent electronically to Lindsey Herron, Chair, ZRA Training Committee, at LHerron@birminghamzoo.com by 9 September 2024. A confirmation of receipt of application will be electronically sent to the applicant. Applications will be evaluated, and a selection made by the ZRA Training Committee with final approval by the ZRA Board.

- Award recipient will be notified by September 26 2024 and must immediately apply for entrance into the class for the IRK session.
- A check for tuition (<u>at the AZA member Early Bird rate</u>), made payable to AZA, will be presented to the recipient for inclusion with the recipient's application for the course.

#### Zoological Registrars Association Training Scholarship for the AZA Institutional Records Keeping Course 10-15 February 2025 Scholarship Application

General Information	Date		
Name:			
Title:			
Institution:			
Business Address:			
E-mail:			
Work Phone:	Fax:_		
Professional category Member of ZRA?	Yes 🗆	No 🗆	
Associate category Member of ZRA?	Yes □	No 🗆	
AZA Individual Member?	Yes 🗆	No 🗆	
New to ZRA?	Yes □	No 🗆	

#### **Professional Involvement**

How long have you been in the zoo field?

Please list your duties at your current position and tasks that have been accomplished to improve your institution's records keeping system.

Please list current professional memberships. Note committees on which you have served within those organizations.

Why do you want to attend the AZA Institutional Records Keeping Course? Please provide a brief narrative describing your reasons for attending this school. Include goals and objectives you wish to achieve, and how you will benefit from attending.

Would this award make the difference in whether or not you are able to attend the course?

Signature of Applicant	Date	
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Signature of CEO	Date	
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# **Additional Information**

Please attach a written recommendation from your supervisor.

Applications are evaluated, and a selection is made by the ZRA Training Committee.

Deadline for application is 9 September 2024.

Award recipient will be notified by 26 September 2024.

E-mail to: Lindsey Herron, Chair, ZRA Training Committee <u>LHerron@birminghamzoo.com.</u> A confirmation of receipt of application will be electronically sent to the applicant.